

PERSONAL GOAL TIMELINE

Hope High School Online wants to see you succeed; that's just the way we are. So we've put together a few helpful time management tables to keep you on track for completing your course(s). Depending on what type of timeframe you have to work with, pick the corresponding table.

If you need help in your time management, give us a call at 602.674.5555.

4 If you have about 4 months to complete a course, use this table

Week	Lessons To Do	Due Date	Done	Notes
1	Lesson 1			
2	Lesson 2			
3	Lesson 3			
4	Lesson 4			
5	Lesson 5			
6	Lesson 6			
7	Lesson 7			
8	Lesson 8/midterm			
9	Lesson 9			
10	Lesson 10			
11	Lesson 11			
12	Lesson 12			
13	Lesson 13			
14	Lesson 14			
15	Lesson 15/final			

2 If you have about 2 months to complete a course, use this table

Week	Lessons To Do	Due Date	Done	Notes
1	Lesson 1, 2			
2	Lesson 3, 4			
3	Lesson 5, 6			
4	Lesson 7, 8			
5	midterm			
6	Lesson 9, 10			
7	Lesson 11, 12			
8	Lesson 13, 14			
9	Lesson 15/final			

1 If you have about 1 month to complete a course, use this table

Week	Lessons To Do	Due Date	Done	Notes
1	Lesson 1,2,3, 4			
2	Lesson 5,6,7, 8			
3	midterm, 9,10,11,12			
4	Lesson 13, 14,15, final			

SUGGESTIONS:

1. Make a plan and write it down
2. Make it visible to remind yourself of what needs to be done by when
3. Take each week at a time (small steps are easier to handle)
4. Check off when you have completed each step
5. Once you receive your final grade...Job well done!!!